



CHELTENHAM

BOROUGH COUNCIL

Forward Plan May 2026 - April 2027

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next twelve months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A Key Decision means any decision in exercise of an Executive Function which:

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £500,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Significant Decision

A Significant Decision means any decision in exercise of a non-Executive Function which:

- requires a budget expenditure or budget saving of £100,000 or more;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet Member(s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

The members of the Cabinet are:

Leader of the Council

Portfolio Holders

Climate Emergency
 Economic Development, Wellbeing, Culture and Public Open Space
 Finance and Assets
 Housing and Customer Services
 Major Developments and Housing Delivery
 Planning and Building Control
 Safety and Communities
 Waste, Recycling, Parks, Gardens and Public Green Space

Councillor Richard Pineger
 Councillor Izaak Tailford
 Councillor Peter Jeffries
 Councillor Flo Clucas
 Councillor Alisha Lewis
 Councillor Mike Collins
 Councillor Victoria Atherstone
 Councillor Paul Baker

Overview and Scrutiny Committee

The Overview and Scrutiny Committee aims to promote open and transparent decision-making, support democratic accountability and hold the Cabinet to account for its actions.

Contacting us.

For further detailed information or to give your views regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer.

For more information on attending meetings or asking public questions please contact Democratic Services on 01242 264246 or email democratic.services@cheltenham.gov.uk

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
To approve National Planning Policy Framework proposed reforms and other changes to the planning system	Non Key Decision	Cabinet Member Planning and Building Control Before 01/06/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
To agree the response to Forest of Dean DC Revised Draft Local Plan Reg 18 consultation To provide the response to Forest of Dean's local plan consultation from a Strategic and Local Plan perspective	Non Key Decision	Cabinet Member Planning and Building Control Not before 01/06/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Ubico - Amendment of Articles of Association To approve the articles of association (written resolution)	Key Decision	Leader Before 01/06/26	Leader	Head of Environmental and Bereavement Services
Ubico - Renewal of Contract To consider the renewal of the contract with Ubico to provide environmental services across the borough	Key Decision	Leader Before 01/06/26	Leader	Head of Environmental and Bereavement Services
Ubico - Shareholders Agreement	Non Key Decision	Leader Before 01/06/26	Leader	Head of Environmental and Bereavement Services
Ubico Business Plan 2026-27 To approve the Ubico Business Plan 2026-27	Key Decision	Leader Before 01/06/26	Leader	Head of Environmental and Bereavement Services
Election of Mayor 2026-27 To elect the Mayor for 2026-27	Non Key Decision	Council 18/05/26	Leader	Chief Executive
Election of Deputy Mayor 2026-27 To elect the Deputy Mayor 2026-27	Non Key Decision	Council 18/05/26	Leader	Chief Executive
Election of Honorary Freemen	Non Key Decision	Council 18/05/26	Leader	Chief Executive
Appointment of Honorary Aldermen To consider the recommendations	Non Key Decision	Council 18/05/26		Chief Executive
Granting the Freedom of the	Non Key Decision	Council 18/05/26		Chief Executive

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Borough To grant the Freedom of the Borough				
Revisions to the Constitution	Non Key Decision	Council 18/05/26	Rowena Hay Leader of the Council	Director of Governance, Housing and Communities
Award of rent support grant to voluntary sector organisation - Whaddon United Football Club To approve the recommendation	Non Key Decision	Cabinet 26/05/26	Cabinet Member Finance and Assets	Team Leader - Participation and Engagement
Leasehold Ownership Policy This policy outlines Cheltenham Borough Council's (CBC) approach to managing leasehold properties that it owns or manages.	Non Key Decision	Cabinet 26/05/26	Cabinet Member Housing and Customer Services	Head of Housing Services
A Property Matter (2601) To consider the recommendation.	Key Decision Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet 26/05/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
A Property Matter (2602) To consider the recommendation	Non Key Decision Fully exempt	Council 04/06/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
A Property Matter (2603) To consider the recommendation	Non Key Decision Fully exempt	Council 04/06/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
Suitable Alternative Natural Greenspace (SANGs) Action Plan To consider the recommendations.	Non Key Decision	Cabinet 16/06/26	Cabinet Member Planning and Building Control	Parks and Public Realm Manager

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
<p>The 'making' of the Leckhampton with Warden Hill Neighbourhood Plan To formally 'make' (adopt) the Leckhampton with Warden Hill Neighbourhood Plan as part of the statutory development plan for Cheltenham Borough Council.</p> <p>Leckhampton with Warden Hill have produced a Neighbourhood Plan (the Plan) in accordance with their Neighbourhood designation area. Following the conclusion of an independent examination, a Referendum relating to the 'making' of the Plan will be held on Thursday 7 May 2026</p> <p>In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to 'make' (adopt it as part of the Development Plan) the Neighbourhood Plan if more than half of those voting in the Parish area have voted in favour of the Plan.</p> <p>As per Regulation 18A of the Neighbourhood Planning (General) Regulations 2012 the date prescribed for 'making' the plan is within 8 weeks following the date the referendum is held.</p>	Non Key Decision	Council 22/06/26	Cabinet Member Planning and Building Control	Planning Officer
<p>Review of Sexual Entertainment Venue Policy To consider the approval of the Sexual Entertainment Venue Policy following review</p>	Non Key Decision	Council 22/06/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
<p>First Year Review of the Corporate Plan 2025-28 To consider the report.</p>	Non Key Decision	Cabinet 14/07/26	Leader	Organisational Performance Lead, Corporate Services Team

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
To approve the re-tender of the council's Advice and Inclusion service To approve the recommendations	Non Key Decision	Cabinet 14/07/26	Cabinet Member Housing and Customer Services	Head of Strategic Housing
Improvements to Sandy Lane Playing Field To sign a Memorandum of Understanding between Cheltenham Borough Council and Patesians Sports and Social Club in respect of proposed improvements to Sandy Lane Playing Field	Non Key Decision	Cabinet 14/07/26	Cabinet Member Finance and Assets	Estates Surveyor
Street Scene and Pavement Licensing Policy To adopt the policy, following consultation.	Non Key Decision	Cabinet 15/09/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Housing Asset Management Strategy To review and approve the council's Housing Asset Management Strategy.	Key Decision Key Wards Open	Cabinet 15/09/26	Cabinet Member Finance and Assets	Director of Governance, Housing and Communities
Neighbourhood Policy To set out how the council will effectively manage neighbourhoods and communal areas to help create and sustain, safe and pleasant neighbourhoods..	Non Key Decision Open	Cabinet 15/09/26	Cabinet Member Housing and Customer Services	Tenancy Services Manager
Street Trading Policy To adopt the policy following consultation	Non Key Decision	Cabinet 10/11/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager